



TRS Annual Enrollment Meeting Attendance Request

Please complete this form if you (Benefit Administrator) would like Scott & White Care Plans to participate in a video meeting or attend an Annual Enrollment (AE) meeting at your district.

Benefit Administrator (BA) information:

BA's School District:
BA's Name:
BA's Email:
BA's Phone Number:

We'll need some additional details to help us schedule our participation in your AE event(s):

OE Event Contact Name:				
AE Event Contact	Email:			
AE Event Contact Phone Number:				
AE Event Date(s):				
AE Event Street Address:				
AE Event City:		AE Event State:	AE Event ZIP:	
Type of Event:	Video Meeting	onsite Me	eting	

Please submit this form as soon as possible and one of our agents will contact you to discuss our availability.

Submit